



Annual Tree Site Maintenance Agreement

Date: _____ Location: _____ Total Fee: _____

Site Name (Name on sign) _____

Sponsor (Payment made by) _____

(Please complete this line with Sponsor's name – this may be an individual, a couple, a trust or other entity who is the responsible party to this Agreement)

This AGREEMENT is entered into on the date first listed above, by and between **UP WITH TREES, INC.**[®], an Oklahoma not-for-profit corporation, (hereinafter UWT) and the **SPONSOR** named above for a continuing maintenance agreement on an existing tree site, as indicated above, under the following terms and conditions:

1. Upon full and complete payment of the Fee, Sponsor becomes entitled to the naming rights of the Location for One Year from date of sign installation.
2. All fees are non-refundable. Should the full Fee not be paid, the Site will be made available to a new Sponsor and any payments made by the original Sponsor will be considered a general contribution to the operations of Up With Trees, Inc.
3. Up With Trees, Inc.[®] is a 501(c)3 organization as recognized by the Internal Revenue Service. As such, payment of the Fee by Sponsor is a tax-deductible contribution to the extent permitted by law. No goods or services have been or will be provided to the Sponsor for this contribution. Sponsor is encouraged to seek professional tax advice regarding this payment.
4. Sponsor is making a gift and contributing to the public welfare of metropolitan Tulsa. However, Sponsor is not purchasing trees or signage, Sponsor has no ownership rights in any tree or signage and purchases no property rights regarding the Site.

5. Sponsor must complete a Tree Sign form, indicating the exact wording desired. Up With Trees will not manufacture signage without a signed approval form.
6. UWT is not responsible if the City of Tulsa changes requirements or regulations regarding the tree site or sign requirements or placement.
7. Sponsor may not modify the UWT sign or other signage in any way nor add any type of ornamentation, symbol, picture, additional planting material, plastic flowers or any other item to either the sign or to the tree site. This is a requirement of both UWT and the City of Tulsa.
8. General sign maintenance is included in this Agreement. UWT will repair or replace sign as needed due to weathering or fading. Should Sponsor desire to change wording on sign, such change will be at additional cost and will be quoted on an as-needed basis.
9. Median maintenance will include watering, tree and shrub replacement if replacement becomes necessary, mulching, pruning, signage, weed-eating, and litter clean up.

Signed:

Up With Trees, Inc.®	Sponsor
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Name	Title	Co-Sponsor (if any)
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Sponsor's Mailing Address _____

City _____ State _____ Zip _____

Phone (Please v preferred) Home _____ Office _____

Cell _____ Other _____

Email address: _____

Alternate Contact – Name _____

Mailing Address _____

City _____ State _____ Zip _____

Phone (Please v preferred) Home _____ Office _____

Cell _____ Other _____



Up With Trees Median Sign Application

Dimensions
18" Tall x 36" Wide



Print your proposed wording exactly as you would like it to appear below. Note there are two lines of text available, although full space could be utilized for one line as well.

Maximum characters per line at 3" **per character are 19 characters, including spaces.**

Additional characters will require character size reduction.

The bottom section will indicate "Up With Trees" with logos as shown.

Line 1: _____

Line 2: _____

Please return the completed form to the address below or fax to (918) 270-2286 or call with questions.

Up With Trees
1102 S. Boston Ave.
Tulsa, OK 74119
(918) 610-8733

Sponsor: _____

Date: _____

Notes: _____

UWT Operations: _____ Date: _____